

UniBrass COVID-19 Protocols

UniBrass 2022

This document sets out the protocols that must be followed to minimise the risk of transmission of the virus responsible for COVID-19 at the UniBrass 2022 contest. The protocols have been developed by a subcommittee of the UniBrass Foundation, registered charity number 1,159,359, and approved by the board of trustees. Any queries with the protocols should be directed in the first instance to Thomas Hicken, Vice-chair of Trustees, at covid@unibrass.co.uk.

In this document, we split attendees into three categories: participants, organisers (volunteers and commercial partners), and audience members. Throughout this document, by “UniBrass” we mean any member of the UniBrass Foundation, UniBrass Organising Committee, or volunteer for the charity.

This protocol is split into two sections:

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General protocols to be followed by all attendees

1. All government regulation, or COVID-19 protocols imposed by the host venue(s) must be followed in full.
2. Social distancing is encouraged wherever possible, where it does not significantly impact the quality of the event.
3. UniBrass recommends all attendees complete a Lateral Flow Test before attending the event to minimise the risk of infections.
4. Face masks are encouraged at all times when inside, unless exempt, and outside when around a significant number of other people.
 - a. Disposable face masks will be provided by UniBrass for all organisers, however individuals are free to wear their own masks if they prefer.
 - b. It may be appropriate to remove a face mask for interaction with an individual who relies on lip reading. When this is necessary, distancing should be increased if possible.
5. Regular washing of hands, or use of hand sanitiser is encouraged.
6. All attendees must follow these protocols in full. Additional instructions given by UniBrass, or a member of the Sheffield Events Team, must be followed immediately. Failure to comply with this will result in the individual being barred from the event.

The rules are in place to keep everyone safe, so please be respectful of those around you, and those who have to enforce the rules.

7. After the event, we request that anyone who tests positive for COVID-19 in the following 5 days informs UniBrass at covid@unibrass.co.uk for the purposes of ensuring a COVID safe event.

Protocols specific to UniBrass organisers and participants

Organisers are defined to be UniBrass, volunteers, members of Sheffield Events Team, and those employed by UniBrass or Sheffield SU. Participants are defined to be members of the bands who are competing in the event, or individuals who are remaining with the band throughout the competitive process. In addition to the points set out for all attendees, these individuals must abide by the following:

1. All organisers and participants must take two Lateral Flow Tests in the 72 hours prior to the event, following all government guidance around this. Tests should be spaced at least 24 hours apart. Proof of a negative test in the 24 hours prior to the event will be required for attendance. The result of the test needs to be reported on the GOV.UK website or the relevant official University Reporting system so text/email evidence can be shown at the point of screening. If an individual does not have a negative result in the 24 hours prior to the event, they will not be allowed to attend the event.
2. On arrival at the event, all organisers and participants must pass through a screening process. Individuals should arrive in plenty of time to facilitate this. Delays to the event due to individuals not leaving enough time for the screening process will not be possible. After completion of the screening process, individuals will be given a wrist band which they must wear whilst at the event. The screening process will include, but is not limited to:
 - a. Confirmation that the individual has no reason to believe they may currently have infectious COVID-19,
 - b. Proof of a negative Lateral Flow Test in the 24 hours prior to the event,
 - c. Informing of the relevant COVID rules that attendees must follow to ensure a safe event.
3. The screening process will be overseen by a member of the UniBrass Foundation trustee board. It must be carried out before any individual enters the UniBrass contest. If possible to be carried out outside, this would be preferred.
4. Unless exempt, face masks must be worn by all during the screening process, and whenever backstage. Backstage is defined as any location not accessible to the general public. Masks may be removed when individuals are performing/rehearsing.
5. When setting the stage the number of individuals allowed on stage will be minimised to support distancing at the discretion of the stage manager.
6. If staying in overnight accommodation provided by UniBrass, band members must wear a face mask inside the venues unless stationary for the purpose of sleeping, or exempt. Sleeping locations should be as distanced as possible.

7. If a band, or member thereof, is found not to be following the protocols set out here the band may be disqualified and/or individuals may be asked to leave the event immediately.
8. Bands must follow any additional rules laid out by their university/SU/equivalent organisation. These rules should be communicated to UniBrass on arrival to allow the smoothest operation possible.

Approved by the UniBrass Foundation by on 26th January 2022