

The UniBrass Foundation

Bye Law 2

Selection of the UniBrass Organising Committee

Date of bye law (last amended): 22/04/2023

In this bye law, unless otherwise expressly stated, words and phrases used shall have the same meaning as defined in the Constitution.

1. The charity trustees will form a sub-committee, the “UniBrass Organising Committee” (hereafter, the “Committee”), from the host university to organise the annual contest.
2. The Committee will be appointed at a properly-convened meeting of the charity.
3. Each appointment will be for a term of one year.
4. The Committee must include but is not limited to:
 - a. Chair (ex-officio charity trustee);
 - b. Treasurer;
 - c. General Secretary.
5. Officers occupying the roles in 4(a)-(c) above must be current students at a university in the UK or Ireland. In exceptional circumstances these roles may be filled by a non-student, but only with approval by the charity trustees. Such approval should only be given if the person can demonstrate a good and ongoing direct understanding of the student demographic.
6. The Chair, and one other committee member, will be ex-officio trustees as defined in the constitution. The second member to be an ex-officio trustee will be decided annually at a properly convened meeting of the charity trustees, based on a shortlist proposed by the organising committee, and which must include the Treasurer.
7. The Committee may expand or reduce, subject to clause 4, the number of positions required as it deems necessary and appropriate.
 - a. All Officers of the Committee shall rank equally and are afforded one vote.
 - b. The Chair shall have the casting vote in the event of a tie.
8. Meetings of the Committee shall be conducted in accordance with clause 15 of the UniBrass Foundation Constitution, with references to trustees to be taken as references to Officers of the Committee.
9. The trustee-appointed Committee members are responsible for establishing the membership and fair voting requirements to install Officers of the Committee, subject to ratification by the charity trustees.
 - a. All further changes to these requirements must be ratified by the charity trustees.
10. The Committee will have the power to alter Bye Law 1 (UniBrass Contest Rules), subject to ratification by the charity trustees, either by a formal vote, or by a lack of objections within two weeks of being notified of the changes.

| Date | Issue Number | Changes |
|------------|--------------|--|
| 25/1/2015 | 1.0 | Adoption as bye law by the UniBrass Foundation trustees |
| 13/09/2022 | 1.1 | Addition of exceptional circumstances clause to allow non-students to serve as roles in 4(a)-(c) with trustee approval |
| 22/04/2023 | 1.2 | Changed second ex-officio trustee position from treasurer to any committee position, adding procedure for selection |